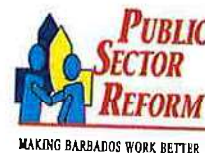




MINISTRY OF ENERGY AND WATER RESOURCES

Trinity Business Centre Inc., Country Road, St. Michael, Barbados
Tel. Nos.: (246) 535-2500 ••• Fax No.: (246) 429-7489



Ref: MEE 36/4/1/3 Vol. 1

May 7, 2019

Resident Representative
United Nations Development Programme
UN House, Marine Gardens
CHRIST CHURCH

Attn: Ms. Danielle Evanson

**RE: DISASTER RISK AND ENERGY ACCESS MANAGEMENT
(DREAM) Consultancy Services for the Execution of a Business
Process Reengineering Project**

The Ministry of Energy and Water Resources wishes to advise that the consultant LPA Corporate Solutions (Caribbean) Limited have submitted the inception report which is the first deliverable on this contract. The report has been reviewed and approved for payment.

We would like to request that this payment in the sum of twelve thousand nine hundred and two dollars and ninety-five cents (BBD\$12,902.95) be processed by the UNDP, on behalf of the Ministry of Energy and Water Resources, under the DREAM project.

The following documents are attached to facilitate this request:

1. Invoice number G19011 from LPA Corporate Solutions (Caribbean) Limited in the sum of twelve thousand nine hundred and two dollars and ninety-five cents (BBD\$12,902.95).


Resident Representative
United Nations Development Programme

May 7, 2019

2. UNDP Deliverable Acceptance Form
3. Inception Report

If you require further information or documentation, please do not hesitate to contact us.

Yours sincerely,


.....
FRANCINE BLACKMAN (MRS.)
For Permanent Secretary
Ministry of Energy and Water Resources



Place logo
here

DELIVERABLE APPROVAL FORM

PROJECT NAME: Disaster Risk and Energy Access Management
SUBMISSION DATE: 10th April 2019
DELIVERABLE: Consultancy Services for the Execution of a Business Process Reengineering Project
DELIVERABLE SUMMARY: 10% payment for Inception Report

DELIVERABLE COST: BBD\$12,902.95
CONSULTANT: LPA Corporate Solutions (Caribbean) Ltd.
IMPLEMENTING PARTNER: Ministry of Energy and Water Resources
PROJECT MANAGEMENT:
UNDP FOCAL POINT: Ministry of Finance and Economic Affairs

We, the undersigned members of Ministry of Energy and Water Resources, acknowledge and accept the above captioned submission as work completed on behalf of the Ministry of Energy and Water Resources. Our signatures attest to our agreement that this deliverable has been completed and approved, and that payment in the amount stated above is recommended.

Ministry of Energy and Water Resources

| NAME | TITLE | SIGNATURE | DATE |
|-------------------|----------------------------|-----------|------------|
| Dara Haynes | Technical Officer | | 2019/05/14 |
| Francine Blackman | Deputy Permanent Secretary | | 2019/05/10 |



INVOICE
 Invoice #: G190119
 VAT#: 20347073
 Date: 21st March 2019

**LPA CORPORATE SOLUTIONS
 (CARIBBEAN) LTD.**
 Suite #8 Beaumont House
 Christ Church
 Barbados
 Email: ehenckel@grupolpa.com
 Ph: +1 246 622 1989
 Cell; 246 831 0004

Bill To: **The Permanent Secretary**
 The Ministry of Energy and Water
 Resources.
 Country Road
 St. Michael
 Barbados

Ship To: **Attn: The Permanent Secretary**
 The Ministry of Energy and Water
 Resources.
 Country Road
 St. Michael
 Barbados

| Sales Order No | P.O. Number | Ship Method | Payment Terms | Payment Due |
|--|-------------|-------------|-------------------------|------------------------|
| | | | | |
| Notes | | Consultant | | |
| Consultancy Services For The Execution of A Business Process Reengineering Project Second Milestone | | | LPA CORPORATE SOLUTIONS | |
| | | | Cost \$ BDD | Ext. \$ Cost BDD |
| Fee 10% Upon Approval of the Inception Report | | | \$BDD 11,196.70 | \$BDD 11,196.70 |
| Value Added Tax 17.5% | | | \$BDD 1,706.25 | \$BDD 1,706.25 |
| TOTAL INVOICE COST | | | Invoice Total | \$BDD 12,902.95 |
| <u>Name and Address of Bank</u> RBC ROYAL BANK (BARBADOS) LIMITED The Lanterns, Hastings, Christ Church Barbados Account Name: LPA CORPORATE SOLUTIONS (CARIBBEAN) LTD. Transit # 00003 Account # :31095900 Swift Code ROYCB BBB | | | | |



MINISTRY OF ENERGY AND WATER RESOURCES

Trinity Business Centre Inc., Country Road, St. Michael, Barbados
Tel. Nos.: (246) 535-2500 ••• Fax No.: (246) 429-7489



Ref: MEE 36/4/1/3 Vol. 1

February 18, 2019

Resident Representative
United Nations Development Programme
UN House, Marine Gardens
CHRIST CHURCH

Attn: Ms. Danielle Evanson

**RE: DISASTER RISK AND ENERGY ACCESS MANAGEMENT
(DREAM) ELPA LICENSING PROCESS REVIEW**

The Ministry of Energy and Water Resources wishes to advise that the contract for the consultancy services for the execution of a business process reengineering project within the Energy Division has been signed.

The consultant LPA Corporate Solutions (Caribbean) Limited has submitted an invoice for the mobilization payment on this contract. This invoice and their supporting documents have been reviewed and approved for payment.

We would like to request that this payment in the sum of twelve thousand nine hundred and two dollars and ninety-five cents (BBD\$12,902.95) be processed by the UNDP, on behalf of the Ministry of Energy and Water Resources, under the DREAM project.

Resident Representative
United Nations Development Programme

February 18, 2019

The following documents are attached to facilitate this request:

1. A copy of the signed Contract
2. A copy of the treasury receipt, representative of their performance bond
3. Invoice number G190117 from LPA Corporate Solutions (Caribbean) Limited in the sum of twelve thousand nine hundred and two dollars and ninety-five cents (BBD\$12,902.95)
4. Completed UNDP vendor form

If you require further information or documentation, please do not hesitate to contact us.

Yours sincerely,



JEHU WILTSHIRE
Permanent Secretary
Ministry of Energy and Water Resources

Government  of Barbados

OFFICIAL RECEIPT

TREASURY DEPARTMENT
Treasury Building, Bridge Street
Bridgetown, BB11126
BARBADOS



Receipt Nbr: 099826

Receipt Date: 17-Jan-2019

Cashier: FREDERICKL

Your Ref:

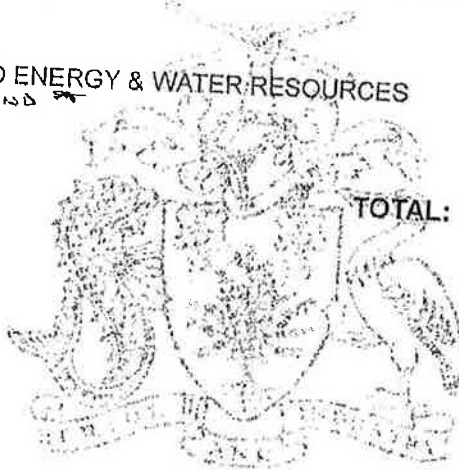
Received From: LPA CORP SOL (C'BEAN) LTD

Receipt Amount: \$12,902.95

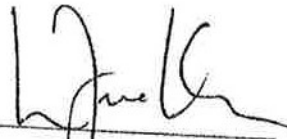
On Behalf Of:

FULL COMPAY NAME: LPA CORPORATE SOUTIONS (C'BEAN) LTD

| Item | Description | Line Amount |
|--------|---|-------------|
| 1 | CONTRACT DEPOSIT IRO ENERGY & WATER RESOURCES PERFORMANCE BOND | \$12,902.95 |
| TOTAL: | | \$12,902.95 |



Approved By:



4180440

Printed on 17-Jan-19



INVOICE
 Invoice #: G190117
 VAT#: 20347073
 Date: 4th February 2019

**LPA CORPORATE SOLUTIONS
 (CARIBBEAN) LTD.**
 Suite #8 Beaumont House
 Christ Church
 Barbados
 Email: chenckel@grupolpa.com
 Ph: +1 246 622 1989
 Cell: 246 831 0004

Bill To: **The Permanent Secretary**
 The Ministry of Energy and Water
 Resources.
 Country Road
 St. Michael
 Barbados

Ship To: **Attn: The Permanent Secretary**
 The Ministry of Energy and Water
 Resources.
 Country Road
 St. Michael
 Barbados

| Sales Order No | P.O. Number | Ship Method | Payment Terms | Payment Due |
|--|-------------|-------------|-------------------------|------------------------|
| | | | | |
| Notes | | Consultant | | |
| Consultancy Services For The Execution of A Business Process Reengineering Project | | | LPA CORPORATE SOLUTIONS | |
| Mobilization Fee | | | Cost \$ BDD | Ext. \$ Cost BDD |
| Fee10% Mobilization | | | \$BDD 11,196.70 | \$BDD 11,196.70 |
| Value Added Tax 17.5% | | | \$BDD 1,706.25 | \$BDD 1,706.25 |
| TOTAL INVOICE COST | | | Invoice Total | \$BDD 12,902.95 |
| <u>Name and Address of Bank</u> RBC ROYAL BANK (BARBADOS) LIMITED The Lanterns, Hastings, Christ Church Barbados Account Name: LPA CORPORATE SOLUTIONS (CARIBBEAN) LTD. Transit # 00003 Account # :31095900 Swift Code ROYCB BBB | | | | |